

Post-Graduation Possibilities

Bachelor of Health Science in Health Science



Deciding what to do after graduation can be a difficult decision. Graduate school, workforce, or alternative options are all there – but which to choose? This handout provides a brief overview of different options for a recent graduate of the Health Sciences program. The information in this handout is not comprehensive, however, it provides a variety of options our office has encountered through working with students, speaking to professionals, and researching online.

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Position Titles

Claims Reviewer

Possible Duties:

- Process, review and analyze claims
- Communicate with clients, policyholders, medical providers, & other staff
- Tracking & processing systems
- Know diagnosis, procedure codes, and medical terminology
- Detail-oriented
- Organization skills
- Mathematical skills

Possible Places of Employment:

- **Insurance**
 - Blue Cross Blue Shield
- **Hospital**
 - John Hopkins HealthCare

Salary: \$25k – 45k per year

Clinical Research Associate

Possible Duties:

- Handles or assists with administrative activities generally associated with the conduct of clinical trials
- Maintains data on research projects, completes source documents/case report forms, and performs data entry
- Assists with patient recruitment
- Orders and maintains equipment and supplies
- Reviews medical records and/or conducts screenings for recruitment of study participants, performs interviews and QOL questionnaires
- Collects study specimen according to a protocol which may include phlebotomy, processing, and preparation for shipping

Possible Places of Employment:

- Merck & Co – St. Louis
 - Clinical Research Associate
 - Travel domestically/internationally most of the time
 - Remote work
- IQVIA – New Century, KS
 - Clinical Research Associate

Salary: \$46k - \$74k per year

Clinical Research Coordinator

Possible Duties:

- Coordinates services, schedules procedures, creates and maintains case packages, and monitors charges
- Assists with quality assurance and tracks regulatory submissions
- Performs related approved responsibilities as required
- Coordinate clinical studies adhering to the principles of good clinical practice
- Collect initial medical background from patients and other appropriate sources
- Work as a cohesive team member coordinating assigned studies and backing up other studies on location
- Facilitate study monitoring visits and prompt resolution of all study-related queries
- Maintain professional and appropriate interactions with sponsors and all other study-related personnel, subjects, families, and Meridien staff members

Possible Places of Employment:

- Midwest Research Group – St. Charles, MO
 - Clinical Research Coordinator
- St. Luke's Hospital – Kansas City, MO
 - Clinical Research Coordinator

Salary: \$37k - \$79k per year

Community Relations Coordinator

Possible Duties:

- Recruit, develop, organize, and manage events
- Implement annual events and develop new ones based on need and resources
- Market the organization through providing information and positive relationships with the community
- Focus on details of activities
- Possible fundraising
- Act as a liaison between community and company
- Effective communication and follow up
- Provide reports, both written and oral

Possible Places of Employment:

- Petersen Health Care – Peoria, IL
 - Community Relations Coordinator
- Heritage Operations Group – Springfield, IL
 - Community Relations Coordinator

Salary: \$38k - \$61k per year

Health Educator

Possible Duties:

- Develop and present health education and promotion programs, such as training workshops, conferences, and school or community presentations
- Supervise professional and technical staff in implementing health programs, objectives, and goals
- Prepare and distribute health education materials, such as reports, bulletins, and visual aids
- Develop and maintain cooperative working relationships with agencies, local government, and state government

**** CHES certification may be required or will increase competitiveness*

Possible Places of Employment:

- St. Luke's Hospital – Chesterfield, MO
 - Clinical Educator
- Door County – Sturgeon, WI
 - Health Educator

Salary: \$48k – \$79k per year

Health Fitness Professional

Possible Duties:

- Supervise facility and interact with clients
- Educate clients on proper techniques
- Implement fitness testing to develop a program for each client
- Encourage new customers to join
- Filing and inputting data
- Ensure safety measures
- Promote programs

****May require a group fitness instructor certification or personal training certification (or both). Also may require CPR/AED and first aid certifications*

Possible Places of Employment:

- Active Journey – Chicago, IL
 - Health Fitness Professional
- Cooper Aerobics Enterprises Inc. – Dallas, TX
 - Fitness Specialist

Salary: \$30k – \$40k per year

Independent Living Specialist

Possible Duties:

- Assist in the completion of documents for services
- Educate clients on resources and techniques to live independently
- Create a plan for clients to implement in case of emergency
- Teach clients about their rights and how to self-advocate
- Maintain communication with clients
- Identify needs in the community
- Ability to effectively handle crisis interventions

Possible Places of Employment:

- Compass Health – Jefferson City, MO
 - Integrated Health Specialist
- Cedar Valley Community Support Services – Cedar Rapids, IA
 - Direct Care Professional

Salary: \$24k – \$41k per year

Medical Sales

****Medical Device Sales, Medical-Surgical Sales, Pharmaceutical Sales, etc.***

****Position titles include Sales Representative, Account Representative, Business Development Representative***

Possible Duties:

- Develop and manage relationships with key decision-makers and administrators
- Identify new clients that could benefit from a service or good
- Know about products and how they can meet client needs
- Establish and maintain relationships with targeted physicians and medical centers
- Set, meet, or exceed quotas
- Data entry to maintain accurate records, use of Microsoft Office
- Directly calling physicians
- Driving and travel
- Effective communication, both oral and written
- Seek and maintain expertise of products, uses, and the field

*****Prior sales experience is usually required – business to business preferred (2-3 years)
OR MU TCoB Certificate of Sales and Customer Development (or similar training)**

Possible Places of Employment:

- Cardinal Health – San Diego, CA
 - Medical Sales

- Evans Surgical – Kansas City, MO
 - Associate Sales Representative

Salary: \$35k – \$70k per year

Medical Scribe

Possible Duties:

- Work alongside physicians throughout their entire shift and manage all documentation for each patient
- Observe diagnoses, labs administered, clinical profiles, etc.
- Does not allow for patient interaction that does not follow the traditional clinical experience
- Create real-time documentation including patient’s history, complaints, physical exams, test orders, diagnostic test results, and follow up plans
- Great for taking a year or two off of school to gain valuable experience in the healthcare field
- Typing and writing in a fast-paced environment

Possible Places of Employment:

- ScribeAmerica – Joplin, MO
 - Medical Scribe
- Missouri Orthopedic Institute – Columbia, MO
 - Clinical Scribe

Salary: \$20k – \$25k per year

Patient/Client Advocate

Possible Duties:

- Provide patient education, support, and assistance
- Develop local Patient Advocacy opportunities
- Foster dialogue between patient and health care provider
- Assist with the application and documentation processes
- Screen patients for medical assistance program eligibility
- Submit forms to appropriate agencies
- Serve as a liaison between patients, clients, and outside agencies

Possible Places of Employment:

- Surgery Plus – Dallas, TX
 - Care Advocate
- Compass Health Center – Chicago, IL
 - Patient Advocate

Salary: \$27k – \$41k per year

This is not a comprehensive list. The positions listed were updated in January 2021 using information from Indeed.com, HireMizzouTigers.com, LinkedIn, Onetonline.org, Glassdoor.com, and personal communication.
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Patient/Client Relations Coordinator

Possible Duties:

- Effectively communicate with patients about their questions or concerns relating to their health and payment
- Coordinate scheduling, events, and appointments
- Customer service skills
- Maintain files, records, and accounts
- Operate office equipment

Possible Places of Employment:

- Saint Louis University – St. Louis, MO
 - Patient Coordinator
- Dental One Partners – Dallas, TX
 - Patient Relations Coordinator

Salary: \$25k – \$50k per year

Research Assistant

Possible Duties:

- Maintain required records of study activity including case report forms, drug dispensation records, or regulatory forms
- Oversee subject enrollment to ensure that informed consent is properly obtained and documented
- Monitor study activities to ensure compliance with protocols and with all relevant local, federal, and state regulatory and institutional policies
- Record adverse event and side effect data and confer with investigators regarding the reporting of events to oversight agencies
- Assess eligibility of potential subjects through methods such as screening interviews, reviews of medical records, or discussions with physicians and nurses

Possible Places of Employment:

- Boston Children’s Hospital – Boston, MA
 - Clinical Research Assistant
- Saint Louis University – St. Louis, MO
 - Research Assistant

Social Services Case Manager

Possible Duties:

- Work independently and with a team
- Handle multiple projects and tasks at the same time
- Knowledge of crisis intervention techniques
- Document goals and case notes

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- Effective communication with clients with diverse backgrounds
- Follow guidelines and policies
- Make assessments
- Develop and implement case plans
- Knowledge of community and other resources to offer clients

**** These jobs tend to prefer a Social Work degree but are sometimes open to a related degree. This is where your class choices, extracurricular activities, part-time jobs, and volunteering can help you be a good candidate.*

Possible Places of Employment:

- KVC Health Systems – Olathe, KS
 - Case Manager
- Rush University Medical Center – Chicago, IL
 - Social Worker Case Manager

Companies & Organizations to Consider

Maxim Staffing Solutions

Background:

- Provides home healthcare, companion and behavioral care, healthcare staffing, and workforce solutions

Healthcare Recruiter

Possible Duties

- Source candidates for positions in hospitals, clinics, in-home care, and other healthcare settings
- Review resumes and runs background checks on potential candidates
- Serve as a liaison between job seekers and employers
- Negotiate hiring agreements and salary amounts
- Conduct interviews and research organizations
- Assign candidates to job sites

Qualifications

- Bachelor's Degree required in healthcare, business, or engineering related discipline
- Minimum of 6 months to 1 year of sales, staffing, or human resources experience
- Ability to perform tasks independently and prioritize workload
- Excellent interpersonal and communication skills
- Demonstrated ability to communicate with all levels of the organization and build teams with diverse disciplines and professionals.
- Demonstrative proficiency in Microsoft Word, Excel, PowerPoint, Project
- Familiarity with EPIC is preferred

University of Missouri Health Care

Background:

- Accredited research hospital that provides patients with the latest treatments and multiple locations for convenient care.
- Offer a wide range of services from preventative healthcare to treatment for serious illnesses or trauma.
- Their mission is to save and improve lives.

Patient Service Representative

Possible Duties

- Schedule patient appointments and make reminder calls
- Collect patient's personal information, insurance information, and comprehensive medical history
- Verify insurance coverage and collect co-payments

Qualifications

- Associates Degree or a certificate in a health-related field
- Minimum of 6 months to 1 year of healthcare-related experience
- Excellent interpersonal and communication skills
- Meticulous attention to detail
- Demonstrative proficiency in Microsoft Word, Excel, PowerPoint, Project.
- Familiarity with EPIC is preferred.

KVC Health Systems Inc.

Background:

- Provides in-home family support, foster care, adoption, behavioral healthcare, youth substance abuse treatment, and psychiatric hospitals.
- Endorsed by the Annie E. Casey Foundation as a national best-practice organization and accredited by The Joint Commission, considered the gold standard in healthcare.

Behavioral Technician

Possible Duties

- Supervise clients at all times to ensure basic needs are being met
- Assist clients through the completion of daily responsibilities, activities, and living skills
- Model positive behavior and effective problem-solving techniques
- Keep the home safe, clean, and orderly
- Provide needed support to improve treatment outcomes

Qualifications

- High school diploma or GED equivalent
- Minimum of 1-3 months of related experience or training
- Valid driver's license and auto insurance

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United Healthcare

Background:

- Dedicated to connecting patients to better health by offering quality health benefits designed for affordability.
- Focused on providing access to better health for all including the underserved.
- Nation's number one health insurance company.

Business Development Representative

Possible Duties

- Present and advocate for the company to potential clients
- Contact potential clients through cold calls or emails
- Identify client needs and suggest appropriate products or services
- Seek new business opportunities available in the market

Qualifications

- Bachelor's degree in marketing, business, or healthcare
- Experience in a sales or business-related role
- Hands-on experience in sales (including cold-calls)
- Excellent communication and negotiation skills

Ann & Robert H. Lurie Children's Hospital of Chicago

Background:

- Provides superior pediatric care in a setting that offers the latest benefits and innovations in medical technology, research, and family-friendly design.
- Largest pediatric provider in the region with a 130-year legacy of excellence, kids and their families are at the center of what they do.
- Founded in 1987, the Ann & Robert H. Lurie Children's Hospital of Chicago Foundation works with 11 affiliated organizations and an active team of volunteers to cultivate and secure contributions that advance the mission of the hospital.

Performance Improvement Associate

Possible Duties

- Provide project management for key strategic projects
- Create and execute project/event work plans and revise as appropriate to meet needs and requirements
- Lead Performance Improvement department resource request evaluations from scoping to submission
- Oversee implementation of strategies identified by the project team and ensure a successful transition of a project
- Partner with multidisciplinary teams and colleagues to execute and drive performance improvement opportunities and strategic imperatives

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- Enhances knowledge of current trends within the improvement community by proactively searching/investigating, networking, participating in web conferences and/or other available modes
- Supports the development of a measurable end-state vision for performance improvement efforts using tools such as statistical significance, operational control limits, etc.

Qualifications

- Bachelor's Degree required in healthcare, business, or engineering related discipline
- Minimum of 6 months to 1 year in a health care setting or equivalent analytical experience
- Ability to perform tasks independently and prioritize workload
- Ability to work on multiple projects simultaneously
- Able to organize a project from initiation to completion within time and resource parameters
- Excellent data analysis and graphical display skills. Demonstrated knowledge and experience utilizing tools including Pareto charts, run charts, bar charts, scatterplots, box plots, histograms, and statistical control charts.
- Excellent interpersonal and communication skills
- Demonstrated ability to communicate with all levels of the organization and build teams with diverse disciplines and professionals.
- Demonstrative proficiency in Microsoft Word, Excel, PowerPoint, Project. Familiarity with EPIC is preferred.

Arkansas Children's Hospital

Background:

- Children are at the center of everything they do. They are the only hospital system in the state of Arkansas dedicated to caring for children.
- Arkansas Children's Hospital is part of the elite 6% of hospitals in the world with Magnet Status for nursing excellence and quality patient outcomes.
- Arkansas Children's is about more than treating sick kids- their services include two hospitals, a pediatric research institute, a foundation, clinics, education, and outreach, all with an unyielding commitment to making children better today and a healthier tomorrow.

Exercise Specialist, Wellness

Possible Duties

- Assist with daily operations of a fitness center
- Supervise exercise and proper utilization of fitness equipment
- Schedules and conducts fitness assessments and fit for duty testing
- Lead facility orientations and tours to new and prospective members
- Provide personal training customized to the individual's goals and fitness level

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- Develop, promote and supervise intramural sport leagues
- Contribute to the design, promotion, and delivery of health promotion incentive programs
- Assist with the development and implementation of member recruitment and retention programs
- Ensure compliance with policies, safety regulations, and procedures for facility operations
- Perform monthly, quarterly, and annual preventive maintenance on equipment
- Work directly with Wellness Program Director to identify equipment needs and repairs
- Prepare program evaluations and communicate findings to the wellness team
- Research latest fitness trends including classes, equipment, and exercises

Qualifications

- Required - Bachelor's degree from four-year college or university - Field of Study: Kinesiology, Health Promotion, or Exercise Science
- Required - 1 year's total experience required, which includes 1 year of internship and/or fitness center experience
- Preferred - 6 months Instructing group exercise classes experience preferred
- Preferred - 6 months personal training experience preferred
- Required - National Group Fitness Instructor Certificate (such as ACE, AFAA, NSCA, ACSM) or National Personal Training Certificate (such as ACE, AFAA, NSCA, ACSM) (Certification) (Candidate must possess at the time of hire)
- Preferred - Wellness Certification

Cerner Corporation

Background:

- "Strategic innovation in healthcare"
- One of the largest employers in Kansas City, Missouri
- Ranked 13th most innovative company by Forbes
- Partners with technology, medical device, and professional service organizations
- Top employer of MU graduates with a Bachelor of Health Science in Health Sciences

Academy Consultant

Possible duties

- Communicate, collaborate, and work to design and customize clients' new computer systems
- Communicate with clients about new systems, maintenance, and troubleshooting
- Travel 0-20% of the time

Qualifications

- Meet one of the requirements:
 - 3.0 or higher cumulative GPA and Bachelor's Degree

- 2.8 or higher cumulative GPA, Bachelor's Degree, and 1 or more years of experience
- Educational background in Business, Technology, or Healthcare
- Must relocate to Kansas City area

Epic

Background:

- Ranked 5th best place to have an internship in 2014 by Forbes
- Healthcare Software Development Company
- Health record system: MyChart

Project Manager/Implementation Consultant

Possible Duties

- Work with customers to install software
- Assist customers in leading and managing the change
- Develop creative strategies with a variety of colleagues
- Positively represent the company through courteous and effective interactions

Qualifications

- Relocate to Madison, WI
- Bachelor's degree (any major)
- Good academics
- Willing to travel
- Software experience is not needed

Technical Writer

Possible Duties

- Explain complex information in simple terms
- Ability to focus on details to ensure a positive outcome
- Learn different processes and technical information efficiently

Qualifications

- Relocations to Madison, WI
- Bachelor's degree
- Academic and professional success
- Software experiences are NOT required, they will train you

HealthFitness

Background:

- HealthFitness is an award-winning provider of health management and corporate fitness solutions that mobilize individuals to achieve all the elements of true health: a state of complete physical, mental and social well-being.

- HealthFitness understands the importance of looking at health from a whole-person view.
- 1 in 5 Fortune 100 companies is a HealthFitness client.

Health Fitness Professional

Possible Duties

- Supervise the floor to build member relationships and monitor the safety
- Assist in the development and implementation of a variety of HealthFitness and program-specific health improvement programs and promotions
- Provide individual and group exercise instruction; educates participants on proper techniques to maximize exercise safety and effectiveness
- Promote program offerings and conduct outreach activities to increase participation and re-engage participants
- Conduct fitness testing and assessments and advise participants of results; designs individualized programs to meet the participants' interests, abilities, and goals
- Conduct personal training sessions in line with HealthFitness protocols
- Research health and fitness educational topics and identifies appropriate participant educational materials; conducts health education seminars/presentations
- Participate in membership drives to acquire new participants; enroll new participants and conduct facility, program, and equipment orientations
- Perform facility maintenance responsibilities as needed; ensure facility, equipment, and locker rooms are clean and stocked at all times

Qualifications

- Bachelor's degree in Exercise Science, Kinesiology, Health Promotion, or a related field is required
- A minimum of 1 year of related experience or an equivalent combination of education and experience is required
- Current First Aid and CPR/AED or BLS certification from the AHA or Red Cross is required
- Industry recognized certification in Personal Training (ACE, AFAA, ACSM, NASM, or NSCA) is preferred but will be required within 6 months of hire
- Industry recognized certification in Group Exercise Instruction is preferred; an experience instructing group exercise class is strongly preferred
- Strong interpersonal communication and customer service skills
- Competency in the delivery of HealthFitness and site-specific programs and services
- Computer proficiency in Microsoft Office programs
- Ability to effectively organize and prioritize work demands
- Ability to work effectively both independently and as part of a team with enthusiasm, initiative, and creativity

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Health Literacy Missouri

Background:

- A nonprofit organization in St. Louis
- Goal: “to help people make good health decisions every day”

Plain Language Writer

Possible Duties

- Translate complex health/medical information into an easy-to-understand message
- Present training to other professionals on communication

Qualifications

- Bachelor’s degree or demonstrated experience in a field related to communication, English, journalism, or public health
- Ability to communicate complex messages in a clear manner
- Basic understanding of the U.S. healthcare system
- Use of Microsoft office

Communications and Marketing Assistant

Possible Duties

- Contribute to HLM’s online presence
- Write content for their website, online resources, and email newsletter
- Monitor their media coverage

Qualifications

- Bachelor’s degree or demonstrated experience in journalism, communications, or a related field
- Basic understanding of the U.S. healthcare system
- Interest in social media and communications

Humana

Background:

- Known as the nation’s third-largest health insurance provider
- Fortune 500 company
- Represents more than 13.8 million medical members nationwide

Market Management Analyst – Medicaid

Possible Duties

- Perform specific analyses to support business decisions
- Maintain FL LTSS Caseload per state contractual requirements
- Manage term/add/changes with HR Feed and State Enrollment files
- Communicate with FL LTSS Market to ensure that appropriate caseload exceptions are included

- Provide report output and analysis Adhoc for leadership
- Monitor disruption rates and ensure that the global optimal assignment percentages are above the threshold

Qualifications

- Bachelor's Degree in Business or a related field
- Intermediate to advanced knowledge in Excel
- Excellent verbal and written communication abilities
- Ability to work in a highly collaborative, teamwork-oriented working style
- Must have a strong commitment to personal and professional growth
- Strong problem-solving skills and a demonstrated ability to perform complex qualitative and quantitative analysis

IQVIA

Background:

"Healthcare is an industry designed to help humans. As a global community, we continuously invest and commit to advancing human health and delivering value and real outcomes. To rise to the challenge to find the next breakthrough by making the most of increasingly limited resources. We are inspired by the potential and propelled by the possibilities. We share the vision to drive healthcare forward and to see how we can help accelerate progress and achievements. Others are developing these medical breakthroughs. We do our part by using breakthroughs in insights, technology, and human intelligence to reimagine and deliver ways to help make them a reality."

Clinical Research Associate

Possible Duties

- Perform site selection, initiation, monitoring, and close-out visits
- Maintain appropriate documentation
- Support the development of a subject recruitment plan
- Establish regular lines of communication and administer protocol and related study training to assigned sites
- Evaluate the quality and integrity of site practices – escalating quality issues when appropriate
- Manage progress by tracking regulatory submissions, recruitment, case report form (CRF) completion, and data query resolution

Qualifications

- A Bachelor's degree in a health care or other scientific discipline or educational equivalent
- At least two years of on-site monitoring experience
- Alternatively, you should have an equivalent combination of education, training, and experience

Clinical Trials Assistant

Possible Duties

- Assist Clinical Research Associates and Regulatory Study Start-Up with accurately updating and maintaining clinical systems that track site compliance and performance within project timelines
- Assist the clinical team in the preparation, filing, and archiving of clinical documentation and reports according to the scope of work and standard operating procedures
- Assist with periodic review of study files for completeness
- Assist CRAs and RSU with preparation, handling, and distribution of Clinical Trial Supplies and maintenance of tracking information
- Assist with the tracking and management of Case Report Forms (CRFs), queries, and clinical data flow
- Act as a central contact for the team for designated project communications, correspondence, and associated documentation
- May accompany CRAs on-site visits to assist with clinical monitoring duties upon completion of required training and with required approval
- May perform assigned administrative duties to support team members with clinical trial execution

Qualifications

- Awareness of applicable clinical research regulatory requirements – ICHGCP
- Familiarity with documents used in clinical trials
- Demonstrate the willingness to work in a fast-paced environment juggling workload with time pressures
- Ability to establish and maintain an effecting working relationship with coworkers, managers, and clients
- Good written and verbal communication skills
- Working knowledge of computer applications such as Word, Excel, and PowerPoint

Lumeris

Background:

- Medical Technology and Healthcare Management
- Quality Management
- Cloud technology to share information
- Accountable delivery systems

Claims Processor

Possible Duties

- Enter data
- Analyze and search for any discrepancies
- Perform adjustments

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- Create special reporters
- Understand fees and be able to verify accuracy on documents
- Interact with a variety of departments
- Respond to correspondence

Qualifications

- HS diploma, GED, or experience in claims processing (Sometimes you have to take a job with qualifications lower than a Bachelor's, but that makes you competitive and gets "your foot in the door")
- PC knowledge, keyboarding skills, understand claims forms, CPT codes, HCPCS, & ICD-9
- Customer service preferred

One Medical Group

Background:

- Gives patients the best possible care when and where they need it
- One Medical is the fastest-growing primary care system in the country with over 60 locations nationwide in Boston, Chicago, Los Angeles, New York, Phoenix, Seattle, the San Francisco Bay Area, and Washington, DC
- Offer a seamless experience that not only saves our patients time and money but also leads to better health outcomes and happier lives.

Administrative Assistant

Possible Duties

- Act as a knowledgeable resource and resolve day-to-day emergencies for your team, the patients, and our providers
- Schedule appointments, obtain insurance authorizations for testing or prescriptions, find a specialist outside of our network, work on a billing issue, and much more

Qualifications

- Excellent communication skills and can adapt approaches to multiple groups
- Resiliency and the ability to learn from failure
- Positive outlook, empathetic, and open to feedback
- Critical thinking skills
- Technologically savvy
- Display strong attention to detail and consistent follow-through on goals despite obstacles
- Strong written communication skills including grammar, spelling, and punctuation
- BA/BS degree preferred or commensurate experience

ScribeAmerica

Background:

- Work alongside medical providers in the emergency room, urgent care facilities, or outpatient clinics, inputting information into patients' medical charts in real-time.
- Locations in Missouri (Columbia, Jeff City, St. Louis area, Rolla, St. Joseph) and across the nation.

Medical Scribe

Possible Duties

- Record patient information in the proper HPI format, from medical history and chief complaints to consultations
- Transcribe physical examinations and documenting test results
- Accurately note follow-up care and recommendations

Qualifications

- A motivated and driven individual on a pre-health career track
- No prior clinical experience is required
- A GPA of 2.8+ is preferred.
- Proficient in English; fluency in secondary languages is a plus

Planned Parenthood

Background:

- Health care provider, educator, & advocate for reproductive care and sex education

Clinical Assistant

Possible Duties

- Represent Planned Parenthood as the first point of contact with many clients
- Verify insurance, take payments, lab duties, and perform administrative tasks

Qualifications

- High school diploma
- Customer services experience
- Attention to detail, maintain confidentiality, computer skills
- Ability to multitask and work in a busy environment

Clinical Operations Director

Possible Duties

- Hire, coach, supervise, and evaluate other professionals
- Maintain knowledge of community issues, program operations, financial trends, and customer satisfaction to be a resource for managers
- Marketing planning, implementing, and maintenance
- Oversee projects and programs

Qualifications

- Communication, decision-making, problem-solving, organization skills
- Ability to prioritize needs
- High level of motivation
- Willing to travel some
- Preferred: experienced manager, MBA or MPH degrees

Educator and/or Outreach Coordinator

Possible Duties

- Educate patients and explore alternative actions
- Provide information to minors and parents on all aspects of sexual activity
- Refer to other professionals as necessary
- Coordinate training and workshops

Qualifications

- Community outreach/ public health knowledge or experiences
- Bachelor's degree
- 1-3 years of experience

State Emergency Management Agency

Background:

- Mission to ensure safety measures when disasters threaten the state, response to disasters and recovery after a disaster occurs.

Adult Protective and Community Worker

Possible Duties

- Intake screening and processing of abuse, neglect, and exploitation
- Investigate as necessary
- Assess the living arrangements for people who are eligible for Medicaid in-home services
- Recommend legal interventions as seen applicable to the situation
- Coordinate and monitor in-home Medicaid funded services
- Interact with healthcare workers and travel as needed

Qualifications

- Bachelor's degree
- Basic knowledge of senior and disability services programs and community health problems
- Medical terminology and some math abilities
- Strong organizational skills

Child Care Facility Specialist I**Possible Duties**

- Participate in ongoing training to understand laws, rules, community member opinions, and public official views
- Assist in investigations of childcare physical and planned activities along with the curriculum and staff credentials
- Prepare reports of child abuse and neglect investigations and makes recommendations
- Travel

Qualifications

- Bachelor's degree with a minimum of 15 credits in Elementary or Early Childhood Education, Sociology, Psychology, Child Development, Social Work, Nursing, or a closely related field
- Basic knowledge of regulations and policies of childcare facilities and an understanding of childhood behavior and development

Claims Specialist I**Possible Duties**

- Evaluate information required to process unemployment insurance claims, shared work claims, and claims for training
- Collect determinates of eligibility status for allowance payments

Qualifications

- Bachelor's degree with a minimum of 15 credits in social sciences, education, or public or business administration
- Basic knowledge of procedures needed to process claims for unemployment insurance, as well as principles and regulations of unemployment insurance programs
- Ability to input and retrieve data

Other Options to Consider

Job Search Words

Varying the words you use to describe a job will help expand your job search. A similar position at three different companies can be labeled differently (i.e. Manager, Coordinator, and Director).

Below are a few different job search terms to consider.

- Administrator
- Advocate
- Assistant
- Consultant
- Coordinator
- Counselor
- Delivery
- Development
- Director
- Educator
- Entry-Level*
- Executive
- Fitness
- Graduate
- Health Services
- Human Services
- Instructor
- Manager
- Operations
- Outreach
- Processor
- Professional
- Program
- Relations
- Representative
- Sales
- Specialist
- Supervisor

*Entry-Level is a great term to use in your job search when you are a new graduate

Fellowships

- Global Health Corps
- Peace Corps
- AmeriCorps
- Health for America (Year-long program)

Graduate School

Clinical

- Nursing
- Physical Therapy
- Occupational Therapy
- Respiratory Therapy
- Diagnostic Medical Ultrasound
- Speech-Language Pathology
- Physician Assistant
- Athletic Training
- Anesthesiologist Assistant
- Medicine
- Pharmacy
- Dietetics
- Radiography
- Nuclear Medicine
- Board Certified Behavior Analyst (BCBA)

Non-Clinical

- Health Professions Education
- Master of Health Administration
- Master of Business Administration
- Master of Public Affairs
- Master of Health Informatics
- Master of Public Health
- Master of Science in Care Management
- Higher Education (or Educational Leadership & Policy Analysis)

Teach for America

- Be placed in a community in the U.S. that needs teaching at-risk youth
- Pre-K – 12th grade
- Rural to urban, wherever the need lies
- 2-year commitment
- Receive education award, full-time salary, and other benefits

Assistant/Associate Programs

- Physical Therapy Assistant (PTA)
- Occupational Therapist Assistant (OTA)
- Board Certified Associate Behavioral Analyst (BCaBA)

Certifications to Accompany Undergraduate Degree

- Multicultural Studies Certificate
- Certified Health Educator Specialist (CHES) Certification
- Public Health and Gender Certificate, *Public Health & Women & Gender Studies*
- Natural Environment and Human Health, *CAFNR & SHP*
- Sales & Customer Development Certificate, *Trulaske College of Business*
- Global Supply Chain Management Certificate, *Trulaske College of Business*
- Human Resources Management Certificate, *Trulaske College of Business*
- Fitness Programming and Management Certificate

Other Certifications

- Certified Personal Trainer
- Certified Coding Specialist
- CPR
- EMT Certification
- Fitness Specialist Certification
- Project Management Certification
- Six Sigma Certification (business management strategy focused on reducing errors)
- LEAN (business management strategy focused on speed and eliminating waste)
- Surgical Technician
- Medical Technologist
- Clinical Laboratory Technologist